



SINTEF

Project Memo

SINTEF Digital

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The sintefprojectmemo class

A \LaTeX class

VERSION
1.1

DATE
3rd June 2026

AUTHOR(S)
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CLIENT(S)
SINTEF \LaTeX users

CLIENT'S REFERENCE
Set with `\clientref{}`

PROJECT NUMBER
SINTE \LaTeX

NUMBER OF PAGES & ATTACHMENTS
4

Abstract
 \LaTeX is just better.

PREPARED BY
Federico Zenith

Signature

APPROVED BY
Set with `\approved{}`

Signature

PROJECT MEMO NUMBER
13

CLASSIFICATION
Unrestricted

COMPANY WITH
MANAGEMENT SYSTEM
CERTIFIED BY DNV
ISO 9001 • ISO 14001
ISO 45001



Document History

VERSION	DATE	VERSION DESCRIPTION
2.0	2012-12-21	<p>Insert the history with the <code>\history{}</code> command. Use the <code>\historyentry</code> command to add entries within it:</p> <pre>\history{ \historyentry{version}{date}{description} \historyentry{...}{...}{...} }</pre>



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ATTACHMENTS

Set with `\attachments{}`



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1 Minimal Usage

The simplest project memo you can write is:

```
\documentclass{sintefprojectmemo}
\title{My Memo}
\begin{document}
\frontmatter
Hello world!
\end{document}
```

Use `\frontmatter` to set up the front page, history page and table of contents, and `\backmatter` to set up the back cover.

Setting a title with `\title` is necessary. You can also set the author(s) with `\author` and the date (which defaults to today's) with `\date`.

Commands to set up the remaining fields will be default to a tip á la "Set this with `\command{}`".